



# OHIO HEALTH PROFESSIONALS ASSOCIATION

## Course Reviewer Scoring Rubric

This guide establishes the standards for evaluating Continuing Education (CE) applications submitted to the OHPA. Reviewers must score applications based on three core quality metrics. Fairness, consistency, and public safety are paramount.

**Reviewer Role:** Content Auditor

**Scoring Scale:** 1 (Insufficient) to 3 (Exemplary)

### The 3 Core Metrics

Evaluate the application against the following criteria. Assign a score of 1, 2, or 3 for each metric.

#### Metric 1: Evidence & Clinical Relevance

Score	Rubric Description
<b>1</b> <b>Insufficient</b>	Content is outdated (references >10 years old), lacks scientific basis, or promotes unproven/unsafe treatments. No clear connection to patient care or public health.
<b>2</b> <b>Acceptable</b>	Content is generally sound and relevant to OHPA licensees. References are provided but may be sparse (3-5 citations). Connection to practice is stated but generic.
<b>3</b> <b>Exemplary</b>	Content is firmly grounded in current evidence-based practice (references < 5 years old). Directly addresses a specific clinical need or gap in practice. Includes contraindications and safety data.

#### Metric 2: Instructional Design & Assessment

Score	Rubric Description
<b>1</b> <b>Insufficient</b>	Learning objectives are missing or not measurable (e.g., "Students will know," "understand"). No assessment method (post-test/skills check) is included.

Score	Rubric Description
<b>2</b> <b>Acceptable</b>	Objectives use measurable verbs (Bloom's Taxonomy). Assessment is present but simple (e.g., a basic 5-question quiz). Instructional methods are standard (lecture only).
<b>3</b> <b>Exemplary</b>	Objectives are highly specific and clearly mapped to content. Assessment is rigorous (case studies, complex multiple choice). Uses active learning strategies (video, interaction, lab).

### Metric 3: Instructor Qualifications

Score	Rubric Description
<b>1</b> <b>Insufficient</b>	Instructor CV missing or shows no experience in the specific topic being taught. Conflict of interest is suspected but not disclosed.
<b>2</b> <b>Acceptable</b>	Instructor has a relevant degree and basic experience (2+ years). CV is adequate. Any financial interest is disclosed.
<b>3</b> <b>Exemplary</b>	Instructor is a subject matter expert (advanced certifications, publications, 5+ years experience). CV is detailed. Disclosures are transparent.

## Final Determination Guide

Combine the scores from the three metrics above to determine the final application status.

- **APPROVED (Score 7-9):** The course meets high standards. No individual metric is scored as "1".
- **REVISION REQUIRED (Score 4-6):** The course has potential but lacks detail. Reviewer must add comments requesting specific documents (e.g., "Upload better bibliography").
- **REJECTED (Score < 4 or any "1"):** The course is unsafe, irrelevant, or the instructor is unqualified.

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