



OHIO HEALTH PROFESSIONALS ASSOCIATION

Course Reviewer Scoring Rubric

This guide establishes the standards for evaluating Continuing Education (CE) applications submitted to the OHPA. Reviewers must score applications based on three core quality metrics. Fairness, consistency, and public safety are paramount.

Reviewer Role: Content Auditor

Scoring Scale: 1 (Insufficient) to 3 (Exemplary)

The 3 Core Metrics

Evaluate the application against the following criteria. Assign a score of 1, 2, or 3 for each metric.

Metric 1: Evidence & Clinical Relevance

Score	Rubric Description
1 Insufficient	Content is outdated (references >10 years old), lacks scientific basis, or promotes unproven/unsafe treatments. No clear connection to patient care or public health.
2 Acceptable	Content is generally sound and relevant to OHPA licensees. References are provided but may be sparse (3-5 citations). Connection to practice is stated but generic.
3 Exemplary	Content is firmly grounded in current evidence-based practice (references < 5 years old). Directly addresses a specific clinical need or gap in practice. Includes contraindications and safety data.

Metric 2: Instructional Design & Assessment

Score	Rubric Description
1 Insufficient	Learning objectives are missing or not measurable (e.g., "Students will know," "understand"). No assessment method (post-test/skills check) is included.

Score	Rubric Description
2 Acceptable	Objectives use measurable verbs (Bloom's Taxonomy). Assessment is present but simple (e.g., a basic 5-question quiz). Instructional methods are standard (lecture only).
3 Exemplary	Objectives are highly specific and clearly mapped to content. Assessment is rigorous (case studies, complex multiple choice). Uses active learning strategies (video, interaction, lab).

Metric 3: Instructor Qualifications

Score	Rubric Description
1 Insufficient	Instructor CV missing or shows no experience in the specific topic being taught. Conflict of interest is suspected but not disclosed.
2 Acceptable	Instructor has a relevant degree and basic experience (2+ years). CV is adequate. Any financial interest is disclosed.
3 Exemplary	Instructor is a subject matter expert (advanced certifications, publications, 5+ years experience). CV is detailed. Disclosures are transparent.

Final Determination Guide

Combine the scores from the three metrics above to determine the final application status.

- **APPROVED (Score 7-9):** The course meets high standards. No individual metric is scored as "1".
- **REVISION REQUIRED (Score 4-6):** The course has potential but lacks detail. Reviewer must add comments requesting specific documents (e.g., "Upload better bibliography").
- **REJECTED (Score < 4 or any "1"):** The course is unsafe, irrelevant, or the instructor is unqualified.

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