

Provider Checklist for Tennessee Physical Therapy Association

Please include the **AREAS of COURSE CONCENTRATION in the **Course Description Section** along with **APPROVAL DATES YOU ARE REQUESTING**

Also include the **WEBSITE or EMAIL ADDRESS in the **Course Description Section** that you would like to use if you want your approved course posted on the TPTA website

PLEASE MAKE SURE YOU HAVE INCLUDED THE FOLLOWING DOCUMENTS:

- Course Content and Schedule
- Course Objectives
- Instructional Methods
- Instructor Bio or CV
- Method Used to Assess Participant's Attainment of Course Objectives (id- Post-Test, Case Study etc.)
- Course Evaluation
- Sample Certificate of Completion