KANSAS PHYSICAL THERAPY ASSOCIATION
Class Sponsorship Application Requirements
For Pre-Approval of Continuing Education Hours
Approval Numbers are good only for **2017 & 2018**.

The following items MUST be uploaded with the KS application:

Program brochure or course outline with names and titles of faculty, their curriculum vitae(s), area of presenters expertise, course goals and objectives/clinical relevancy, and the time schedule for the course, including meals and breaks.

*If program brochure, course outline, etc. is not attached to the application, please include the following:

- Course Objectives
- Outline Hourly schedule including breaks and meals
- Speakers Names, Titles, Credentials:

FEES

Application fee is $15.00 per credit hour (rounded up to the next hour) for courses presented once during the calendar year.

Application fee is $30.00 per credit hour (rounded up to the next hour) if class date is within 45 days of application date, or if course is presented multiple times during the calendar year. This includes home study and internet courses.